

260 Eleventh Street, Williams, CA

9.1 **BOARD MINUTES** – Request to approve Board minutes
 9.1.1 (p. 27) January 17, 2019 (Regular Meeting)
 9.1.2 (p. 35) January 22, 2019 (Special Meeting)
 9.2 (p. 37) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

- 9.3.1 (p. 42) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, December 2018.
- 9.3.2 (p. 44) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, December 2018.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
- 9.4.1 (p. 48) Consultant Agreement between Williams Unified School District and KDAnderson & Associates, Inc. for transportation consultant services related to Williams Elementary School Multi-Purpose Building and Parking Lot Reconstruction.
- 9.4.2 (p. 52) Memorandum of Understanding for Dual Enrollment Partnership between Williams Unified School District and Woodland Community College.
- 9.4.3 (p. 53) Memorandum of Understanding between Colusa County Office of Education, Certain County School Districts and Colusa County for educational case management for Colusa County Foster Youth students.
- 9.4.4 (p. 59) Agreement with James Marta & Company LLP for the Financial Audit of Williams Unified School District.
- 9.4.5 (p. 68) Agreement with James Marta & Company LLP for the Financial Audit for Bond Measure C.
- 9.4.6 (p. 74) MacLeod Watts Engagement Letter for Other Postemployment Benefits (OPEB) Actuarial Valuation Services for school years 2018-19 and 2019-20.
- 9.4.7 (p. 78) Scope of Work Proposal for CAFE Project 2-Inspire Level 2 Mastery Level Parent Leadership Modules.
- 9.4.8 (p. 81) Interagency Agreement between Williams Unified School District and Colusa County Office of Education for the School Lunch and Breakfast programs.
- 9.4.9 (p. 86) SHI International Corp. proposal for Williams Unified School District on E-rate Form 470.
- 9.5 **ROUTINE PURCHASE ORDERS**
None
- 9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.
(R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Head Track Coach	Open (In-House)	
Extra Duty	Assistant Track Coach	Open (In-House)	
Extra Duty	Jr. High Girls Soccer Coach	Filled	Francisca Ines Dueñas
Extra Duty	Summer School Principal	Filled	Veronica Solis

- 9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports
(R. Cranford)

Classification	Position	Status	Name
Classified	ASES Paraeducator	Open	
Classified	Head Cook/Café Clerk	Open	
Classified	Head Cook/Café Clerk	Resignation	Angela Fulcher
Classified	ASES Paraeducator	Filled	Giselle Navarro Tracy Fink
Certificated	Multiple Subjects Teacher	Resignation	Loretta Howard
Certificated	Multiple Subjects Teacher	Resignation	Linda Tambellini

- 9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**
9.8.1 None
- 9.9 **APPROVE STUDENT HANDBOOKS**
9.9.1 None
- 9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
9.10.1 (p. 87) Updated 2018-19 Inter-District Transfer List
- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
9.11.1 None

9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 (p. 92) Disposal of Maintenance Equipment and Vehicles

9.14 **APPROVE REPRESENTATIVE TO THE CSBA DELEGATE ASSEMBLY**

9.14.1 (p. 95) Silvia Vaca (Williams Unified School District)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.0

ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 99) Consideration and possible action concerning the approval of **Resolution #15-022119: Resolution of the Board of Trustees in Support of Proposition 58 and State Board of Education's EL Roadmap.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.2 (p. 119) Consideration and possible action concerning the approval of the Board of Trustees Meeting Calendar for SY 2019-2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.3 (p. 120) Consideration and possible action concerning the approval of the Agreement of Collaboration between the California Department of Education, the Secretary of Public Education of Mexico and Williams Unified School District for the California/Mexico Visiting Teachers Program 2019-2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

11.0**BOARD MEMBER COMMENTS****12.0****INFORMATIONAL ITEMS AND REPORTS**

12.1 (p. 173) District Enrollment Report

12.2 (p. 174) District Discipline Distribution Reports

12.3 (p. 176) 2019 California School Employees Association Officers

12.4 (p. 177) 2019 Williams Teacher's Association Officers

13.0**CORRESPONDENCE**

13.1 (p. 178) Letter from the Colusa County Office of Education regarding review of the First Interim report of 2018-19.

13.2 (p. 179) Certificate of Compliance from the Division of the State Architect regarding the Williams High School Weight Room (Relocatable).

14.0**FUTURE MEETING DATES**

14.1 February 26, 2019 (Special) – Board Self-Evaluation

14.2 March 14, 2019 (Regular)

14.3 April 9, 2019 (Special) – LCAP/Construction Update

14.4 April 18, 2019 (Regular)

15.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

15.1 Second Interim Report Certification

16.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM**
Closed Session will be held regarding the following matters:

- 16.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (12 positions); Secondary Teachers (8 positions);
Health Specialist (1 position); Learning Support Specialist (2 positions)
- 16.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 16.3 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation
16.3.1 Certificated Employees – WTA
16.3.2 Classified Employees – CSEA Chapter #556

17.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM**
Action Taken During Closed Session:

- 17.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (12 positions); Secondary Teachers (8 positions);
Health Specialist (1 position); Learning Support Specialist (2 positions)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

- 17.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

- 17.3 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation
17.3.1 Certificated Employees – WTA
17.3.2 Classified Employees – CSEA Chapter #556

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

18.0 **ADJOURNMENT** **TIME: ____ PM**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera ☐ aye ☐ no / Mora ☐ aye ☐ no / Orozco-Lopez ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE THURSDAY, March 14, 2019 AT 6:30 PM.